

Report For Week Ending 2 September 1958
From
Records Center

During the week the following accessions were made:

OTR	13 cu. ft.
OCR	46 cu. ft.
OSI	5 " "
ORR	1 " "
PERS	9 " "
OO	3 " "
COMPT	2 " "
Sub-Total:	<u>79 cu. ft.</u>
Finished Intelligence	35 " "
Total:	<u>114 cu. ft.</u>

Map Negatives	1,258 cu. ft.
Records Holdings	25,991 " "
Distribution Material Holdings	<u>11,118 " "</u>
Total:	<u>38,367 cu. ft.</u>

Distribution Material Disposed of at Center	9 cu. ft.
Distribution Material Transferred from Center	38 " "
Records Disposed of at Center	0 " "
Records Transferred from Center	<u>61 " "</u>
Total:	<u>108 cu. ft.</u>

Accessioning & Disposal

The accessioning for the week has been normal. There is now a total accumulation of 452 cubic feet of records in the disposal area awaiting destruction. This is an increase of 65 cubic feet from the total reported last week.

Reference

Several large orders of distribution material were pulled and forwarded:

987 copies to the Army
156 copies to Aeronautical Chart & Information Service
129 copies to State Department

News

25X1A9a [redacted] of the Historical Staff visited the Center to review shelf lists of records retired by the offices of DD/S.

The installation of expanded metal mesh for DD/I and DD/S secure areas has been completed. The Center is now in process of relocating the sensitive records from the old into the new areas. [redacted]

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